

Event Planning Toolkit



Your event, made easy

explore our Evergreen Park Event Planning Guide for venues, specs, and everything you need to plan your **perfect event**.



Welcome to Evergreen Park

From corporate galas and fundraisers to weddings, trade shows, and holiday celebrations, Evergreen Park offers a versatile setting that blends modern amenities with the natural beauty of the County of Grande Prairie No 1.

With multiple event spaces, full-service catering, and a team dedicated to making your vision a reality, Evergreen Park is here to help you plan a seamless and memorable experience.

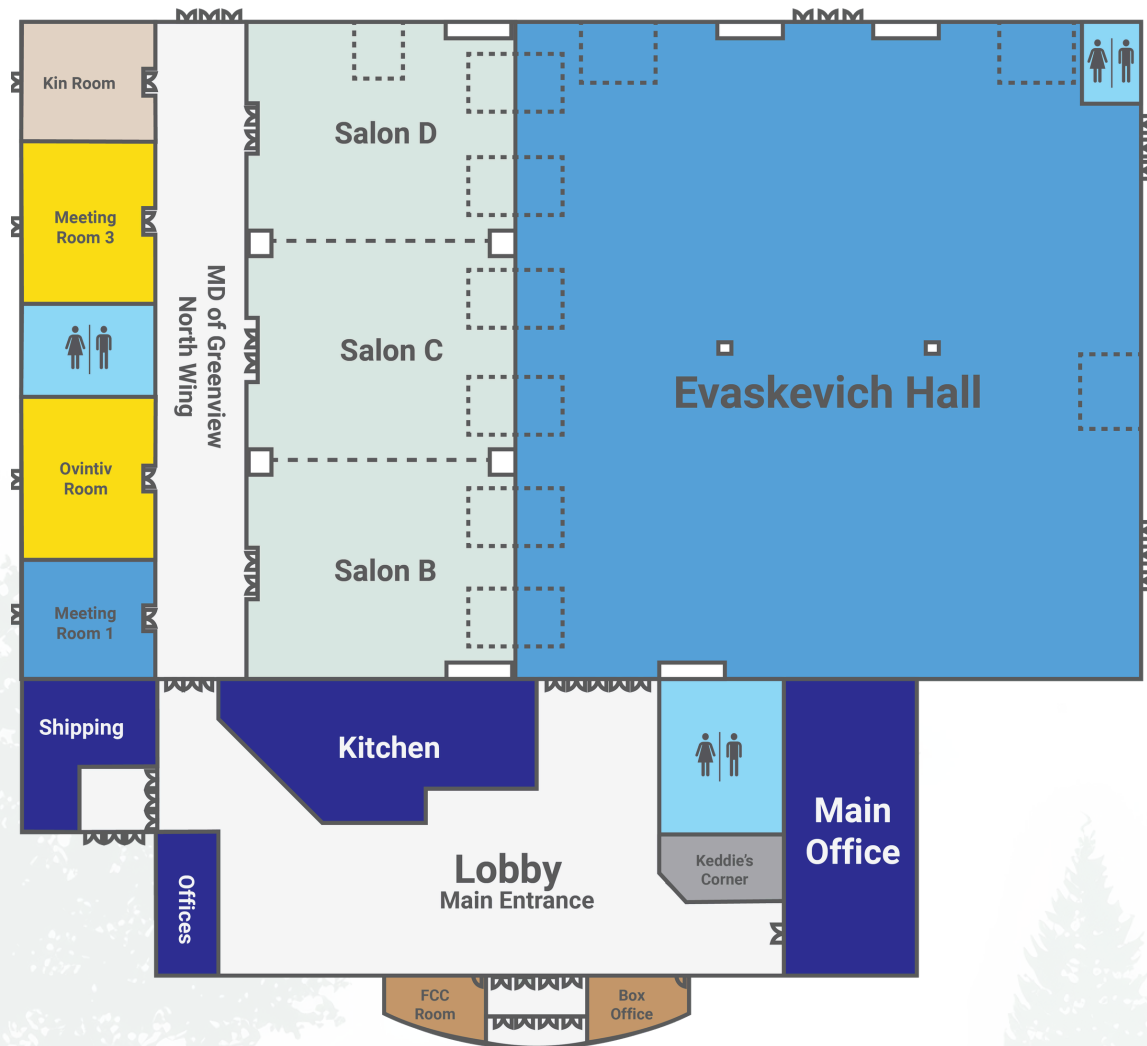
We take pride in our reputation for hospitality and flexibility. Whether you're hosting a small private gathering or a large-scale public event, our team will work closely with you to create something special every detail, every time.

Your vision. Our venue. Let's make it unforgettable.

— The Evergreen Park Events Team

TARA Centre

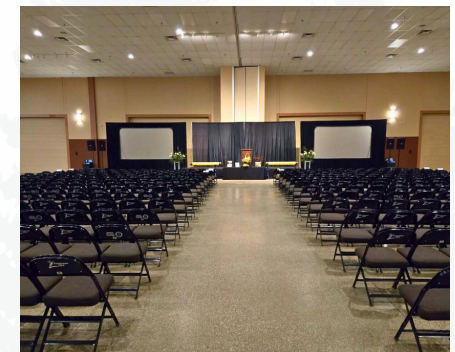
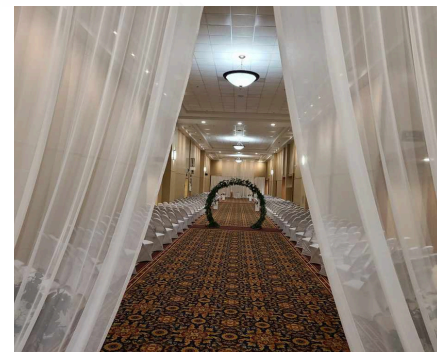
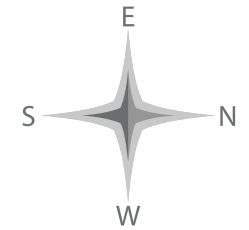
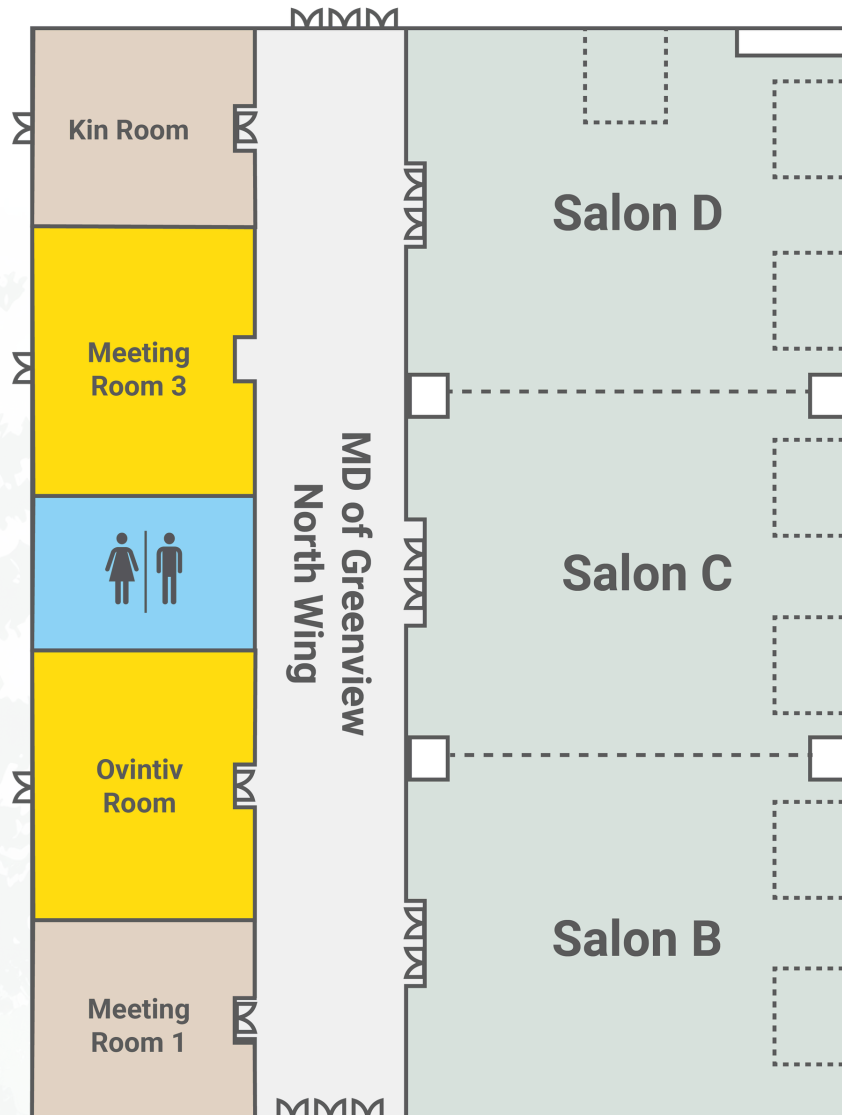
112,396 sq/ft (Street Level)



- Public
- Back of House
- 🚻 Washrooms
- Lobby or hallway
- Halls or salon
- Overhead Door
- Supports or Maintenance
- 🚪 Door

MD Of Greenview North Wing

21,716 sq/ft (Street Level)



- Public
- Washrooms
- Halls or salon
- Supports or Maintenance
- Back of House
- Lobby or hallway
- Overhead Door
- ⌂ Door

Ovintiv Room & Meeting Room 3

Max Capacity: 130
Size: 2,452 Square Feet
Theatre style capacity:130
Banquet style capacity:80-100
Boardroom style capacity: 40
Classroom style capacity:20

Ideal For:

- Meetings
- Small Weddings
- Corporate Events
- Break Out Room
- Christmas Parties

Salons BCD

Max Capacity: 300 each salon
Size: 6,606 sq/ft per salon

Theatre style capacity: 300/
salon. Banquet style capacity:
300/ salon

Ideal For:

- Banquets
- Galas
- Meetings
- Special Occasions
- Conferences
- Small Weddings
- Corporate Events
- Tradeshows
- Celebrations of Life
- Festivals
- Christmas Parties

Meeting Room 1 & Kin Club Room

Max Capacity: 100
Size: 1,800 Square Feet
Theatre style capacity: 100
Banquet style capacity: 60
Boardroom style capacity:30
Classroom style capacity:10

Ideal For:

- Meetings
- Christmas Parties
- Corporate Events
- Small Weddings
- Break out Room

Grand Hallway

Max Capacity: 300
Size: 6,570 Square Feet
Theatre style capacity: 300
Banquet style capacity: 300

Ideal For:

- Mixers
- Receptions
- Tradeshows
- Wedding Ceremonies
- Conferences
- Corporate Events

Amenities

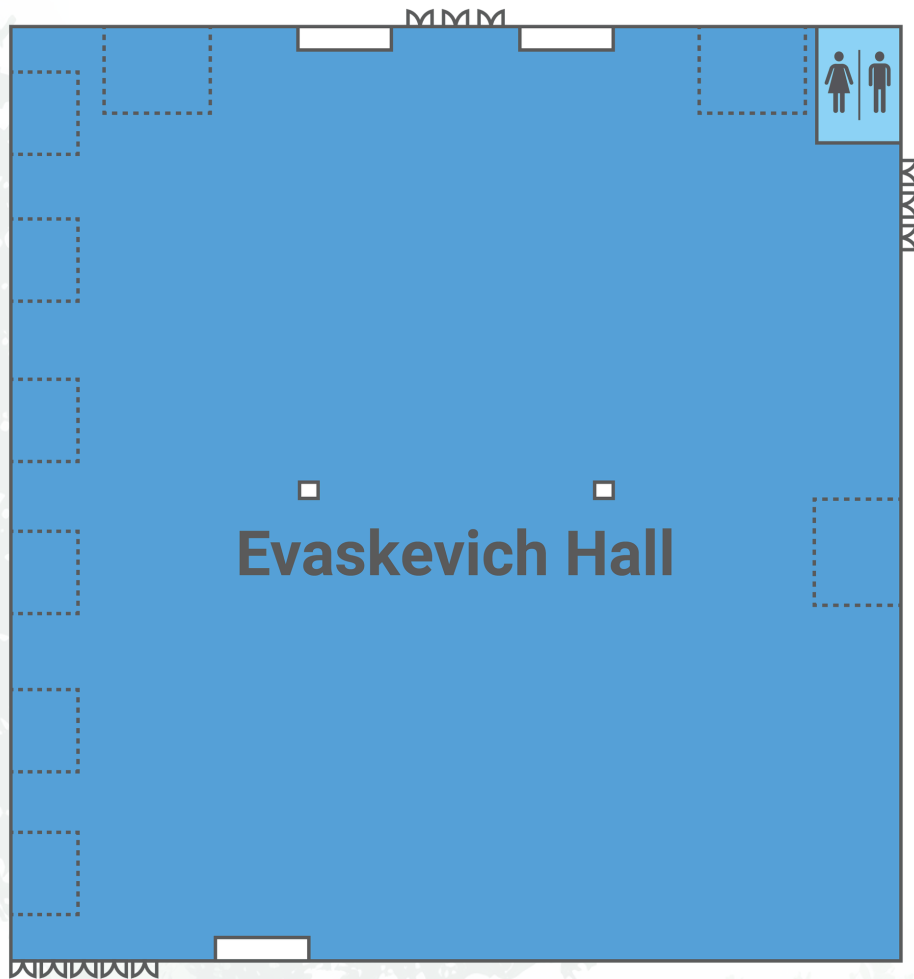
- Air Conditioning
- Accessible Building
- Accessible Washrooms
- Free Parking
- Flip Charts
- Round Tables

- Staging
- Podium
- Coat Racks
- Rectangle Tables
- Pipe & Drape
- Portable Bar

- Adjustable Lighting

Evaskevich Hall

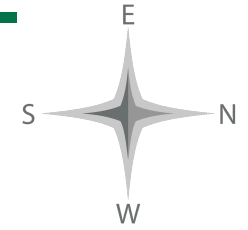
46,200 sq/ft (Street Level)



- Public
- Back of House
- 🚻 Washrooms
- ⬢ Overhead Door
- Supports or Maintenance
- 🚪 Door

Evaskevich Hall

46,200 sq/ft (Street Level)



Max Capacity: 2,000

Size: 46,200 square feet

Theatre style capacity: 2,000

Banquet style capacity: 1,500

Ideal For:

- Banquets
- Galas
- Meetings
- Tradeshows
- Special Occasions
- Conferences
- Large Weddings
- Celebrations of Life
- Corporate Events
- Concerts
- Christmas Parties

Amenities:

- Air Conditioning
- Accessible Building
- Accessible Washrooms
- Portable Whiteboards
- Flip Charts
- Round Tables
- Staging
- Podium
- Coat Racks
- Rectangle Tables
- Pipe & Drape
- Portable Bar



● Public

🚻 Washrooms

○ Supports or Maintenance

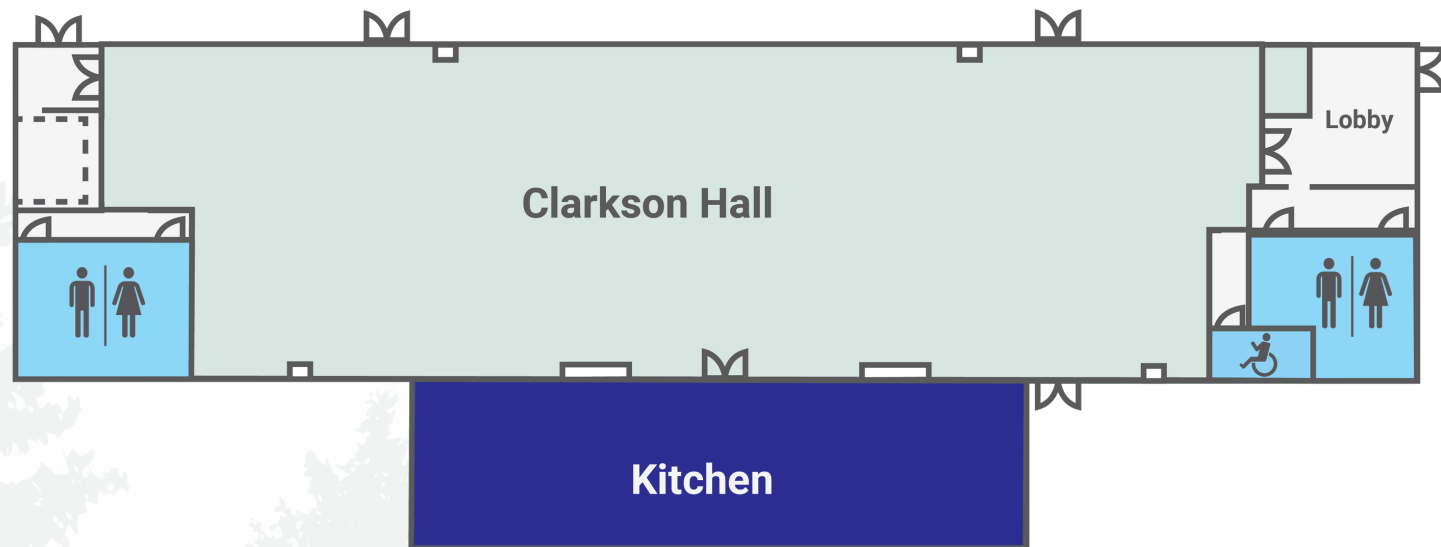
● Back of House

⋯ Overhead Door

🚪 Door

Clarkson Hall

9,600 sq/ft (Street Level)



● Public

● Back of House



Washrooms

● Halls or salon

Lobby or hallway

..... Overhead Door

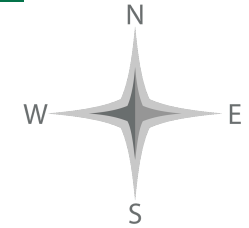


○ Supports or Maintenance

⌂ Door

Clarkson Hall

9,600 sq/ft (Street Level)



Max Capacity: 500

Size: 9,600 Square Feet

Theatre style capacity: 500

Banquet style capacity: 300

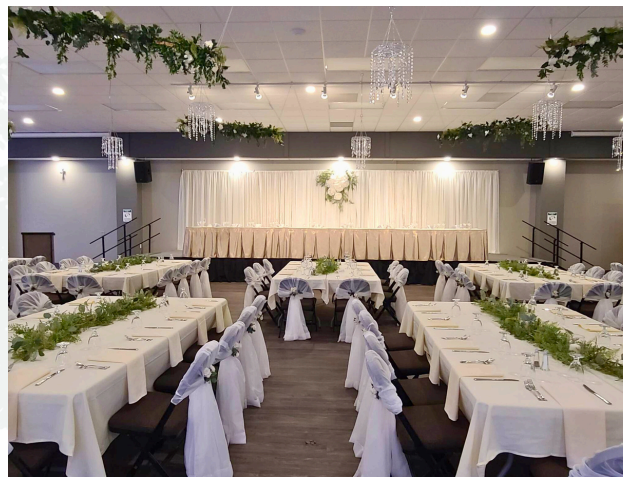
Boardroom Style: 84

Ideal For:

- Banquets
- Christmas Parties
- Meetings
- Corporate Events
- Galas
- Weddings
- Celebrations of Life

Amenities:

- Private Bars
- Accessible Building
- Private Accessible Washrooms
- Coatroom
- Audio Visual
- Staging
- Pipe & Drape
- Loading Dock
- Round Tables
- Rectangle Tables
- Air Conditioning
- Adjustable Lighting
- Separate Ceremony Space



● Public

● Back of House



Washrooms

● Halls or salon

Lobby or hallway



Overhead Door



Supports or Maintenance



Door

Gordon Badger Stadium & MNP Concourse 7,938 sq. ft (Street Level).

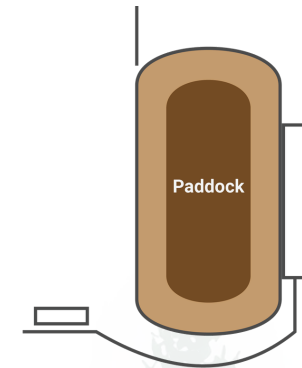
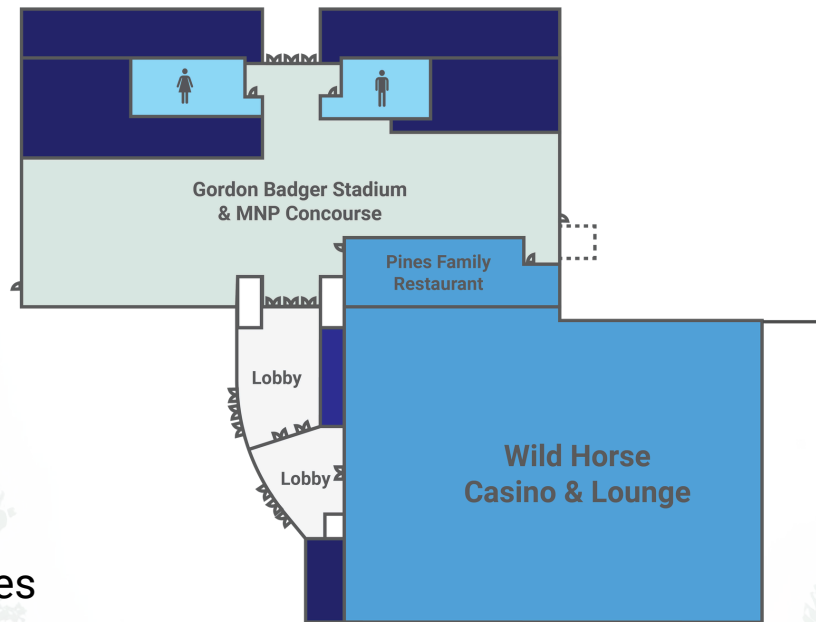
Stadium Seating: 2,668
MNP Capacity: 600
MNP Size: 7,938 sq. ft.
Gordon Badger Stadium

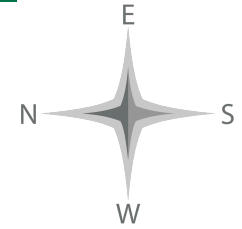
Ideal For

- Trade Shows
- Sporting Events
- Luncheon
- Training

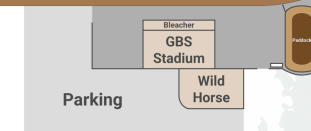
Amenities

- Accessible Building
- Round and Rectangular Tables
- Pipe and Drape
- Portable Bar
- Accessible Washrooms





JDA Raceway



Ideal For

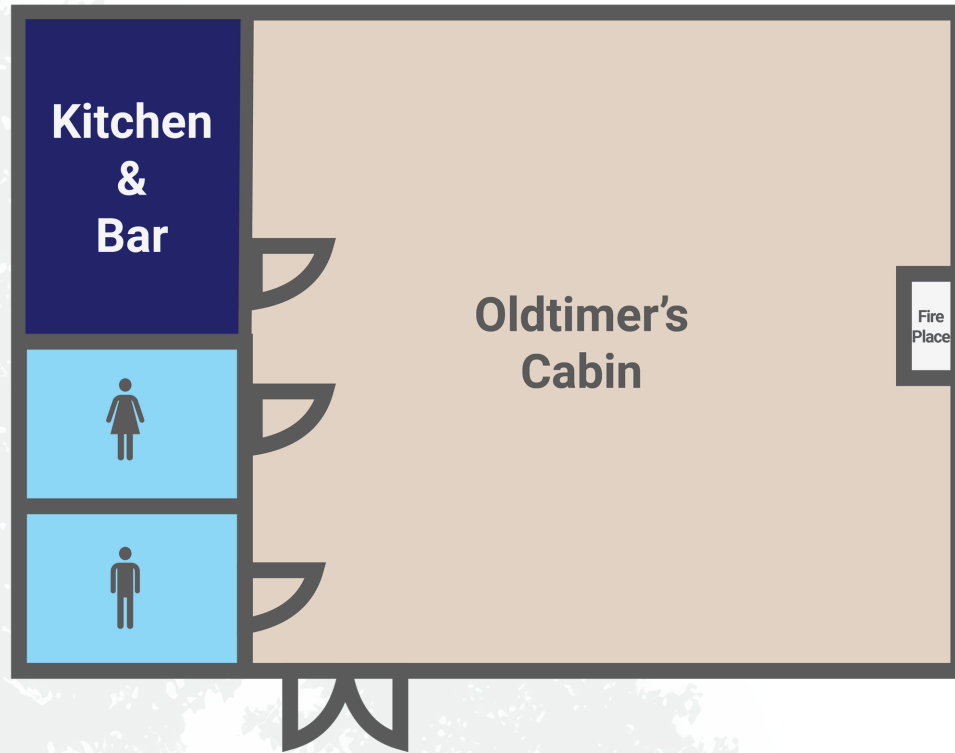
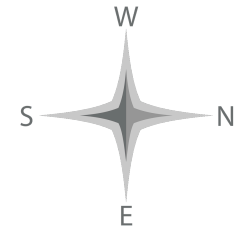
- Monster Trucks
- Rodeos and Chuckwagon Racing
- Outdoor Concerts
- Horse Racing and Other Equine Events

Amenities

- Bleachers to Increase Capacity
- VIP Tents
- Sound System
- Reserved Seating Areas
- Partially Covered Grandstands

OldTimers Cabin

841 sq. ft (Street Level)



- Public
- Back of House
- Washrooms
- Overhead Door
- Supports or Maintenance
- ⌂ Door

OldTimers Cabin

841 sq. ft (Street Level)

Maximum Capacity: 50

Size: 841 sq. ft.

Classroom Capacity: 30

U-shape Capacity: 20

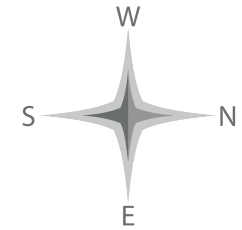
Banquet style: 50

Ideal For

- Christmas Parties
- Private Events
- Training
- Small Weddings
- Corporate Events
- Small Celebrations of Life
- Special Occasions

Amenities:

- Kitchenette
- Fire Pit
- Private Bathrooms
- Round and Rectangular Tables



● Public

● Washrooms

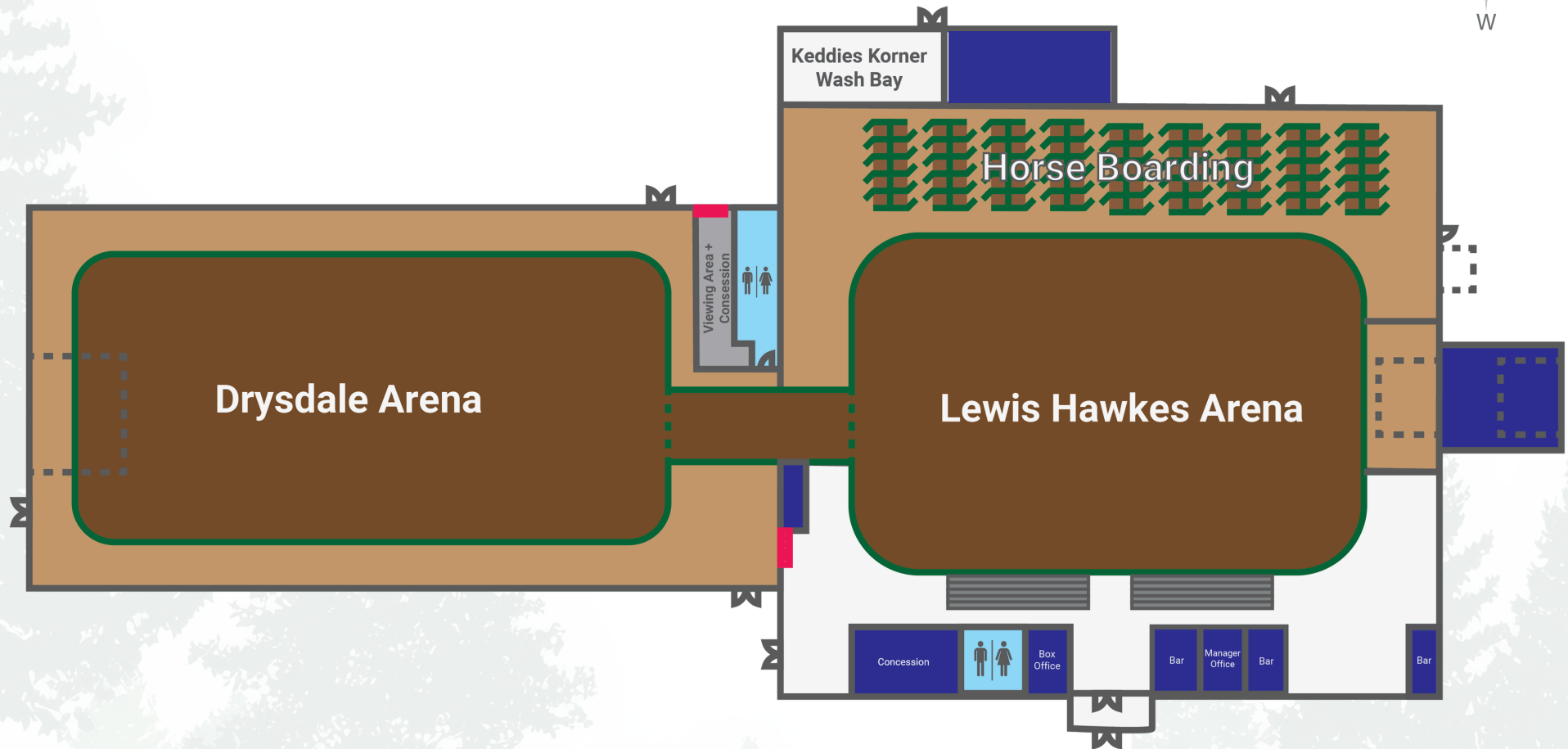
○ Supports or Maintenance

● Back of House

..... Overhead Door

⌂ Door

Foster's Pavilion



Foster's Pavilion

Lewis Hawkes Arena

Capacity: 600 bleacher seating and additional standing room

Size: Arena area 190 feet by 90 feet

Surface: Arena and stabling area dirt and other areas cement

Horse Boarding Stalls: 38 hi-hog

Additional: Large wash bay, concession, lounge area, washrooms and box offices

Drysdale Arena

Capacity: Dependent on setup. Mobile bleachers available.

Size: Arena area 170 feet by 90 feet. Able to be configured for a variety of events.

Surface: Dirt

Additional: Washrooms, concession and upper viewing area.

Stabling

In the Lewis Hawkes Arena in Foster's Pavilion are yer-round stables.

There are 38 boarding spots available with the option of long or short-term and, if available, overnight stabling for travelers passing through the area.

Included with boarding fees are shavings and use of the indoor riding arena (if not in use for an event). Keddie's Korner Wash Bay, a large rubber-surfaced facility, is available for rent.

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